

Government of Tripura  
Office of the District Magistrate & Collector  
Unakoti District, Kailashahar  
**Revenue Section**

Dated 16 / 11 / 2017

No.F.VIII-1 (76)/DUR/2014-15/803-16

**SHORT NOTICE INVITING QUOTATION**

Sealed quotations are invited on behalf of the Governor of Tripura, in plain paper for the year 2017-18 from the Authorized person/dealer, registered Co- Operative Societies for setting up **Modern Record Room**, procurement of furniture and other peripherals for **Pecharthal Revenue Circles and Sub-Registry Office, Kumarghat under Unakoti District** may participate to effect supply of the articles.

The willing quotationers should submit their quotation along with all required documents and should be dropped in the specific tender box kept in the Senior Deputy Magistrate Chamber of DM's office Unakoti District by **3.00 PM upto 28.11.2017**. Envelope containing the quotation should be properly sealed and written on the top of the quotation of specific item or job. The quotation will be opened on the same date at **4:00 PM**, if possible, in presence of the quotationers. The earnest money in the shape of D/Call of Rs. 15000/- (Rupees fifteen Thousand) only from **Specification No. 1 to 3** in favour of the District Magistrate & Collector, Unakoti, Kailashahar from any nationalized Bank should be attached with their quotation.

**TERMS & CONDITIONS**

1. The rate should be quoted in figure and words inclusive of all taxes and charges including transportation cost and other charges, if applicable.
2. The quotation may be dropped in the specific tender drop-box kept in the Chamber of Senior Deputy Magistrate of DM's Office, Unakoti, Kailashahar.
3. The materials should be supplied as per specification of the Tender/ Quotation and within 10 days from the date of issuance of Supply Order directly to the Revenue Section of this office.
4. Necessary taxes as applicable as per norms will be deducted at source.
5. Quotationer should be bona fide registered supplier/ manufacturer and the quotations should accompanied by valid attested copy of ( Not less than one month old) Registration /Trade License, Income Tax, Professional Tax, GST Registration.
6. The undersigned reserves the right to accept or reject any quotation or the whole process without assigning any reason.

7. The items will be delivered in the Modern Record room / Building located near BDO office Pecharthal R.D. Block.
8. D-Call @ Rs.15,000/- (Rupees fifteen thousand ) only in favour of Senior Deputy Magistrate, O/O the DM & Collector , Unakoti District shall have to be submitted along with the all documents.
9. The Tender Box will be available at the Chamber of Senior Deputy Magistrate office of the DM & Collector, Unakoti District on all working days during office hours.
10. The tender box will be opened on ~~28/11/2017~~ after 4 PM, if possible in presence of interested quotationers.
11. Vendor should be original equipment manufacturer (OEM) or authorized dealer/ partner. Proof of above should be submitted in the form of authorization of dealership/partnership issued by the original equipment manufacturer (OEM).
12. The bidder should have experience of supplying of computer/computer peripherals to any Govt. department(s) in last 2 years. Valid documents in support of this experience to be submitted.
13. **Successful bidder should conduct inspection from Electronics Test and Development Centre (ETDC),Agartala at their own cost and risk.** Inspection certificate in original to be submitted to the receiving authority at the time of delivery of the materials. Tendering authority will accept supplied quantity of tendered items only after receiving the ETDC test certificate. The selected Bidder(s) shall depute it's technically qualified representative for commissioning/installing/checking the supplied items. The successful Bidder needs to replace the rejected item(s), if any within a time frame of four (4) days from the date of return of the equipments.
14. Bidder shall be responsible for supply and maintenance of delivered products at the locations mentioned as per the minimum specifications and indicated quantities mentioned in the tender. The supplied all tendered items should carry a **36 months** comprehensive onsite **warranty** from the date of installation on its hardware and associated software. **Bidder should submit the procedure of complaint logging.**
15. Packing of all the supplied items should be in manufacturer's original packing.
16. For after sale service within guarantee/warranty period, Call must be attended within 48 hours of raising the compliant and to be repaired within 7 days. If the complaints are not resolved within 7 days penalty @1% of purchase value will be imposed in each case and amount will be deducted from the security deposit.
17. Vendor should have a local presence of service person/support centre in unakoti district. Undertaking mentioning name, address and contact no. of supporting centre/service person to be enclosed.



(P. R. Bhattacharjee, IAS)  
District Magistrate & Collector  
Unakoti, Kailashahar

**Pecharthal Revenue Circles modern Record Room, Unakoti District**

**Specification I:**

<i>Sl. No.</i>	<i>Name of Item</i>	<i>Quantity (Nos.)</i>	<i>Specification</i>
01	Server ( HP)	02	Inter xeon ( quad core) E5410 or higher two processor support for dual multi core processor, 16 GB DDR 2 – 533 FB DIMM or higher ECC memory, SVGA video controller with 16 MB RAM, SAS raid controller having 128 MB buffer memory with battery backup and support RAID 0,1 and 5, dual Gigabit server Ethernet controller with Teaming, load balancing and auto fail over feature, 5x146 GB SAS HS HDD, IDE DVD ROM drive, 17" TFT color monitor, 104 keys keyboard OEM optical mouse with ( N+1) hot swap redundant hot swap power supply
02	Client (HP)	02	Inter core 2 duo E7300(2.66 GHZ speed, 3MB – L2 cache 1066MHZ FSB) or higher processor, 4GB DDR-II 800 MHZ or higher memory, 250 GB or higher SATA -2 HDD, TCO-03 certified 17" inc TFT color monitor, DVD Writer, Gigabit Ethernet port & 4x USB, Keyboard and optical mouse with pad. Preloaded windows XP professional & preloaded entry virus SW with 60 days validity complete system with 3 years on the site warranty support.
03	Laser printer ( HP)	01	HP leaserjet printer ( A4, 26PPM in , A4 1200x1200 opi, min. 300 sheets input tray , HP PCL 6, PCL5E, P53 emulation supported, automatic duplexer USB interface cabal and driver software.
04	Scanner ( HP)	01	Flatbed, 4800x4800 DPI, Scan size 21.6x 35.6 cm, 25 PPM with ADF capacity of 50 sheets interface cabal and driver software
05	Copier ( Hp/ Canon)	01	Digital copier B4 size
06	UPS Hard Disk ( Seagate/ WD)	02	1 TB ultra portable 500 GB or higher USB 2.0 HDD with necessary software having capability to use drive SA backup device and sync feature
07	UPS ( E&C ACCENTA)	01	2KVA online with minimum 60 min backup
08	Switch ( D- Link)	01	06 port
	Networking cabal ( D- Link)	01	Cat-6 01(one) coal

09			
10	I/O box	04	D- Link
11	Patch cord ( 7 ft.)	10	D- Link
11	Computer Chair	03	Godrej (OFFICE 1007)
12	Computer Table	03	Godrej (48" X 26")
13	SQL Server Standard Edition 2008 SNGL OLP D	01	Windows
14	Windows Svr. Std. 2008 SNGL OLP D	01	Windows
15	Compactor	01	Godrej



*[Handwritten Signature]*  
14/11/18

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**Sub-Registry office( SRO) Kumarghat**

**Specification II:**

<i>Sl. No.</i>	<i>Name of Item</i>	<i>Quantity (Nos.)</i>	<i>Specification</i>
01	Server ( HP)	01	Inter xeon ( quad core) E5410 or higher two processor support for dual multi core processor, 16 GB DDR 2 – 533 FB DIMM or higher ECC memory, SVGA video controller with 16 MB RAM, SAS raid controller having 128 MB buffer memory with battery backup and support RAID 0,1 and 5, dual Gigabit server Ethernet controller with Teaming, load balancing and auto fail over feature, 5x146 GB SAS HS HDD, IDE DVD ROM drive, 17” TFT color monitor, 104 keys keyboard OEM optical mouse with ( N+1) hot swap redundant hot swap power supply
02	Client (HP)	03	Intel core i3 or better configuration
03	Laser printer ( HP)	01	1200 x 1200 DPI, MIN , 3000 sheets input tray, automatic duplexer on USB interface cabal and driver software
04	Scanner ( HP)	02	Flatbed, 4800x4800 DPI, Scan size 21.6x 35.6 cm, 25 PPM with ADF capacity of 50 sheets interface cabal and driver software
05	Biometric Device	02	( Secugen Blue color)
06	UPS ( E&C Accenta )	02	2KVA online with minimum 60 min backup
07	Switch ( D- Link)	01	16 port
08	Networking cabal ( D- Link)	01	Cat-6 01(one) coal
09	I/O box	10	D- Link
10	Patch cord ( 7 ft.)	10	D- Link
11	Kiosk ( HP)	01	



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**Pecharthal Revenue Circles, Unakoti District**

**Specification III:**

<i>Sl. No.</i>	<i>Name of Item</i>	<i>Quantity (Nos.)</i>	<i>Specification</i>
01	<i>Client (HP)</i>	<i>04</i>	<i>Intel core i3 configuration</i>
02	<i>Laser printer (HP)</i>	<i>02</i>	<i>1200 x 1200 DPI, MIN, 3000 sheets input tray, automatic duplexer on USB interface cabal and driver software</i>
03	<i>Scanner (HP)</i>	<i>02</i>	<i>Flatbed, 4800x4800 DPI, Scan size 21.6x 35.6 cm, 25 PPM with ADF capacity of 50 sheets interface cabal and driver software</i>
04	<i>Biometric Device</i>	<i>02</i>	<i>(Secugen Blue color)</i>
05	<i>UPS (E&amp;C Accenta)</i>	<i>02</i>	<i>2KVA online with minimum 60 min backup</i>
06	<i>Switch (D-Link)</i>	<i>01</i>	<i>16 port</i>
07	<i>Networking cable (D-Link)</i>	<i>01</i>	<i>Cat-6 01(one) coil</i>
08	<i>I/O box</i>	<i>10</i>	<i>D-Link</i>
09	<i>Patch cord (7 ft.)</i>	<i>10</i>	<i>D-Link</i>
10	<i>Kiosk (HP)</i>	<i>01</i>	
11	<i>Almirah (Godrej)</i>	<i>01</i>	<i>For office used (76" X 36" X 19")</i>
12	<i>Computer Chair (Godrej)</i>	<i>02</i>	<i>For office used (OFFICE 1007)</i>
13	<i>Computer Table (Godrej)</i>	<i>02</i>	<i>For office used (48" X 26")</i>
14	<i>Joint steel chair (Godrej)</i>	<i>01</i>	<i>For public used (04 seater)</i>



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