

2nd Call

GOVERNMENT OF TRIPURA
OFFICE OF THE BLOCKDEVELOPMENT OFFICER
PECHARTHAL R.D BLOCK, UNAKOTI, TRIPURA.

No.F.11(4)/BDO/PTL/NZT/2014-15/ 5067-70

Dated:- 13/09/17

SHORT NOTICE INVITING QUOTATION

The Block Development Officer, Pecharthal R.D Block, invites on behalf of the Governor of Tripura in sealed cover for quotation in the plain paper for supplying of the Office stationary /Article during the year 2017-18 from the eligible manufacturers or authorized dealers/distributors/suppliers who have experience to supply the stationary articles to the different Govt. offices and autonomous bodies as per following terms and condition of the quotation to drop in tender box in the BDO's Office at Pecharthal RD Block upto **22th September, 2017 on 12.30 p.m.** The items & specification are available in the BDO, Pecharthal R.D Block & www.tripura.gov.in. Quotations may be opened on same date at 1.00 p.m. The interested bidder may remain present accordingly. The earnest money in the shape of D-Call of Rs.5, 000/-only shall be deposited in the favour of Block Development Officer, Pecharthal RD Block, unakoti District from any nationalized bank and same D-Call should be attached with their Quotation. If any incomplete Tender will summarily rejected. Specification of Stationary Articles is enclosed here with. The detailed terms and Condition are available in the office Board.

The applicant must be submission of attested copy of **Tax clearance certificate, PAN Card and Valid Trade License** of manufacturers or authorized dealers/distributors .

Term and Conditions.

1. Necessary taxes would be deducted as applicable as per Govt. norms.
2. Quality articles should be in good condition. If any item is rejected this should be replaced by the **supplier to Office without any extra charges.**
3. The sealed cover envelop shall be superscripted by the Expression "Quotation for Supplying of Stationary Articles for Pechartahl RD Block."
4. Supply must be completed within 3 (three) days from the date of issuance of supply order.
5. Refund of earnest money will be held up till completion of supply of the materials for the period of 01(one)year and the same may be forfeited if the supplier after being awarded with supply order, fails to supply the materials as per Specification with in stipulate period.
6. The undersigned reserves the right to accept or reject any bid including lowest one without assigning any reason. And also reserve the right to approve or reject any design.
7. In case moiré than three bidder's bids different rates for different items, the undersigned may approve one or more suppliers.

(R. Zongte)
Block Development Officer
Pecharthal R.D. Block,
Unakoti Tripura.

Copy to:-

1. The Chairman, Block Advisory Committee, Pecharthal R.D Block for kind information.


And also Copy to:-

2. The District Magistrate & Collector, Unakoti Tripura for kind information.
3. The Sub-divisional Magistrate, Kumarghat/Panisagar/Kanchanpur, Unakoti Tripura for kind information.
4. The Block Development Officer, Kumarghat, Chandipur, Gournagar R.D Block with a request to display NIT in their Notice Board.

DETAILS OF STATIONARY ARTICLES

Sl. No	Particulars	Specification	Estimated Quantity	Rate per Unit	Amount
1	Alpin(T)	Box	5		
2	Battery		10		
3	Bundle Thread		10		
4	Calclator(Big/Small)		10		
5	Candle	Pakt.	5		
6	Carbon(Big)	Pakt.	4		
7	Cartridge(Prodot)	88A	10		
8	Cartridge(Prodot)	278A	10		
9	Cartridge(Prodot)	12A	10		
10	Cartridge canaon(810 Black)	925	6		
11	Cartridge(Prodot)	328A	10		
12	Clip Board(Plastic)		15		
13	Correction pen		12		
14	Duster towel(Small)	Pics.	4		
15	Flag Paper	Bundle	12		
16	Field Book		25		
17	File Cover		40		
18	File Board		200		
19	Broom		200		
20	Guard File		100		
21	Guder	500 grm	5		
22	Gum	300 ml	5		
23	Hand Wash		5		
24	Herpic	500 ml	15		
25	Hi-Lighter Pen		10		
26	Kham	5x12	300		
27	Kham	6x4	300		
28	Kham	9x4	300		
29	Knief	As per demand			
30	Link Lock	As per demand			
31	Lock(Big)	As per demand			
32	Lock(Small)	As per demand			
33	Marker Pen	pics.	10		
34	Measurment Tap	15 mtr.	12		
35	Mesurment Book		100		
36	Mosquito Coil	pkt.	3		
37	Nepthalin	Pkt.	15		
38	Pen Drive	16 GB	12		
39	Pen Stand		10		
40	Peon Book	No-4	15		
41	Punching Machine	No-12	5		

42	Register	No-6	10	
43	Register	No-8	30	
44	Register	No-16	10	
45	Register	No-10	5	
46	Room Freshner		5	
47	Salar Jaru		20	
48	Scale	18"	5	
49	Seat Quation	As per demand		
50	Sketch Pen	pkt.	2	
51	Stock Register	No-24	20	
52	Soap	Pics.	5	
53	Stamp Pad	Big	5	
54	Stamp Pad	Small	5	
55	Stamp Pad ink	100ml	3	
56	Stapler	As per demand		
57	Stapler(Big)	Box		
58	Stapler Pin	Box		
59	Sujan	Pics.	10	
60	Tag	Bundle	50	
61	Toner	NPG-51	5	
62	Toner	MP5015	5	
63	Trank	24"x8"	5	
64	Trank	18"x36"	5	
65	White Paper	As per demand		
66	White Paper	As per demand		
67	Zem Pin	Box		
68	Writing Pad	As per demand	5	
69	Umbrella	2 pics.		
70	Cup-Plate & Glass Set	set	1	


 Block Development Officer
 Pechartnal R/B Block
 Unakoti, Tripura.