

GOVERNMENT OF TRIPURA  
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR  
**UNAKOTI DISTRICT: KAILASHAHAR**

No. F. 3(22)/DUZ/2012-13/ **2361-66**

Dated, Kailashahar,  
the **11/05** 2018.

**SHORT NOTICE INVITING QUATION**

On behalf of the Governor of Tripura, the undersigned invites sealed rate quotation for supply of the following items under MGNREGA from bonafide manufacturer and supplier experienced in similar nature of work as per terms, condition and specification of quation up to 3:00 PM of 25/05/2018.

Sl No	Name of Work ( Printing and binding of registers & coloured Job Cards)	Quantity	Remarks
1	Printing of Color Job Card	General Category	56763 Nos.
		Special Category	10120 Nos.
2.	Printing of MGNREGA Register		The specification and sample will be available for scrutiny at MGNREGA Section , O/o the DM & Collector , Unakoti

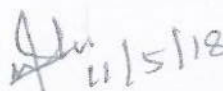
The quotation will be opened in the same day at 4:00 PM , if possible in presence of the interested quotationers. The earnest money in the shape of D/Call of Rs 25000 ( Rupees Twenty Five Thousand) only in favour of the District Program Coordinator ( District Magistrate & Collector), Unakoti, Kailashahar from any nationalized Bank should be attached with their quotation.

The paper quality should be of 58 GSM in respect of DFC , 70 GSM in respect of A3 & FS sizes and cover should be of poly coated paperboards only of not less than 224 GSM (Except SI No 18 & 19 that are specified above) . Proforma should be collected from this Collectorate before dropping of quotation and prior to printing, the proof copies should be shown to the office for scrutiny .

**TERMS & CONDITIONS**

The format of registers will be provided at the time of placement of order but if any supplier wants to see the same before dropping quotation, the same may be seen from MGNREGA Cell of this office.

1. The rate should be quoted in figure and words inclusive of all taxes and charges including transportation cost and other charges , if applicable.
2. The quation may be doped in the specific tender drop box kept in the Nazrat Section of DM 's Office , Unakoti, Kailashahar
3. The material should be supplied as per specification of the tender /quotation and within 20 days from the date of issuance of Supply Order directly to the MGNREGA Cell of this office
4. Un specified materials will not be received and should be replaced as per specifications at supplier's own cost and risk. Replacement may also be ordered even after receipt of the articles and in case of any deviation of quality is found.
5. Refund of earnest money will be held up till completion of supply and the same may be forfeited if the supplier, after being awarded with Supply Order, fails to supply the specified materials with in the stipulated time.
6. Necessary taxes as applicable as per norms will be deducted at source.
7. Number of bound registers may be increased or decreased at the time of issuing Supply Order at the sole discretion of the undersigned.
8. All the rates shall remain valid for one year from the day the rate is finalized.
9. Quotationer should be bonafide registered supplier/manufacturer and the quotations should accompany Income Tax , Professional Tax , VAT etc . taxes clearance certificates .
10. The undersigned reserves the right to accept or reject any quotation or the whole process without assigning any reasons.

  
District Magistrate & Collector  
Unakoti District : Kailashahar